



ARMY STRONG<sup>SM</sup>

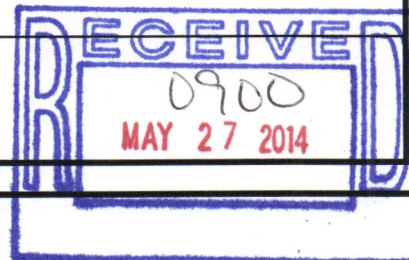
III CORPS AND FORT HOOD  
COMMAND ACTION  
CONTROL # 14147-005



SUBJECT: CFSDP Policy letter

#	THRU/TO	INITIALS	DATE	REMARKS
	<b>RETURN ACTION TO SGS ADMIN</b>			
7	CG	★ ★ ★	JUN 05 2014	
	XO			
6	DCG	C	30 May	Concur
5	CofS	HL	30 May	Not concur
	DCofS			JUN 05 2014
	Dir, MSE			★ COMPLETED
	CSM			
	SJA			
4	SGS	JS	29 May	CHANGE TO DCG, OVERALL SUPERVISORY RESPONSIBILITY FOR LOGISTICS
3	DSGS	JE	29 May	
	EXEC SVCS			
2	ADMIN OFFICER	KAC	29 May	needs corrections
1	ADMIN	BW	MAY 27 2014	

POC Signature and Date:



1. Subject: Request for the Commanding General's signature on the updated CFSDP Policy Letter.
2. Purpose: The Command Food Service Discipline Program (CFSDP) is utilized to evaluate unit readiness as it pertains to food service. The enclosed updated policy letter reflects the alignment of Fort Bliss, Fort Carson, and Fort Riley under III Corps.
3. POC for this action is CW2 Joshua Johnston at 287-7770 or at email: [joshua.l.johnston8.mil@mail.mil](mailto:joshua.l.johnston8.mil@mail.mil).

**Staff Coordination:**

Name	Unit/Section	Date
LTC Lofton, Brian	G4 S&S	21 MAY 14 BOC
LTC Phillips, Michael	Deputy G4	
COL Simerly, Mark	ACoS, G4	MTS / 21 MAY 14

**Command Group Referral:**

Name	Action	Date
GC		
CSM		
DCS		
COS		
DCG		
CG		

**POC:**

Name	Unit	Phone
CW2 Johnston, Joshua	S&S G4	287-7770



REPLY TO  
ATTENTION OF

## DEPARTMENT OF THE ARMY

HEADQUARTERS, FORT HOOD  
1001 761ST TANK BATTALION AVENUE  
FORT HOOD, TEXAS 76544-5000

### COMMAND POLICY LETTER

G4-04

JUN 05 2014

AFZF-GL-S-FS

#### MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Food Service Discipline Program (CFSDP)

#### 1. REFERENCES:

- a. AR 30-22, Army Food Program, 24 July 2012
- b. DA PAM 30-22, Operating Procedures for the Army Food Program,  
6 February 2007
- c. ATTP 4-41, Army Field Feeding and Class I Operations, 14 October 2010
- d. AR 385-10, The Army Safety Program, 23 August 2007
- e. AR 11-1, Command Logistics Review Program, 18 November 2009
- f. AR 11-2, Managers' Internal Control Program, 4 January 2010
- g. AR 600-38, The Meal Card Management System, 11 March 1998
- h. FORSCOM GENTEX Message 111203, 18 November 2011

2. PURPOSE: To implement a Command Food Service Discipline Program (CFSDP) for all units within III Corps. The CFSDP establishes supervisory responsibilities, accountability, and reporting procedures in order to improve and maintain the accountability of all MTOE, TDA, and personal equipment.

3. APPLICABILITY: This policy applies to all units within III Corps.

4. GENERAL: The CFSDP is the commander's program to assist subordinate commanders, directors, and supervisors in carrying out food service responsibilities. The CFSDP establishes command, supervisory, and managerial responsibilities to meet regulatory requirements to verify units are adhering to Army and FORSCOM policies.



5. OBJECTIVES:

- a. Accomplish 100 percent property accountability, proper use, care, custody, safekeeping, and disposition of all food service equipment entrusted to units and individuals.
- b. Improve overall command Asset Visibility (AV) of all food service equipment throughout III Corps while enhancing modularity and transformation initiatives.
- c. Ensure compliance with Department of the Army (DA), FORSCOM, and III Corps policies and procedures.
- d. Eliminate and prevent fraud, waste, and abuse throughout III Corps.
- e. Improve readiness for all deployed and garrison units assigned to III Corps.

6. RESPONSIBILITIES:

a. **III Corps, ACofS G-4.**

- (1) Appoint, in writing, a III Corps CFSDP Monitor.
- (2) Exercise overall staff responsibility and authority over III Corps CFSDP.
- (3) Notify the III Corps Deputy Commanding General (DCG) of all cases of repeat findings and systemic issues.

b. **III Corps, CFSDP Monitor.**

- (1) Responsible for the supervisory oversight and administration of the III Corps CFSDP.
- (2) Assist all Major Subordinate Commands (MSCs) and separates with the development and implementation of the CFSDP.
- (3) Schedule and conduct annual evaluations of all MSCs and separates reporting directly to III Corps.
- (4) Document results of all evaluations and conduct follow-up evaluations to validate corrective action on previously identified deficiencies.

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SUBJECT: Command Food Service Discipline Program (CFSDP)

(5) Review results of CFSDP evaluations to ensure corrective actions are taken for deficiencies identified in previous CFSDP evaluations.

(6) Advise the III Corps ACoS G-4 of CFSDP climate throughout III Corps.

(7) Conduct follow-up evaluations as needed to ensure corrective actions are taken for deficiencies identified in previous CFSDP evaluations.

**c. Fort Hood Command Maintenance Evaluation and Training (COMET) Team.**

(1) The Fort Hood COMET Team is a technically proficient team used to assess and evaluate the installation maintenance, supply, and food service posture. The team also provides training and assistance for individuals and units. The COMET Team focuses on areas where improvement is required to meet DA standards.

(2) III Corps COMET Team Tasks:

(a) Evaluate Fort Hood units in conjunction with III Corps G-4 team.

(b) Conduct assistance visits as required and IAW published timeline.

**d. Division CFSDP Monitor.**

(1) Ensure CFSDP Monitors are appointed at Brigade level.

(2) Inspect Brigades IAW Division annual evaluation schedule.

(3) Maintain copies of CFSDP evaluations (to include trip reports and replies by endorsement (RBE's) of corrective action taken by inspected units).

(4) Ensure Brigade CFSDP monitors have the most current evaluations on file (minimum of one CFSDP evaluation for each unit).

**e. Brigade CFSDP Monitor.**

(1) Inspect battalions on a quarterly basis IAW ATTP 4-41, Appendix D and DA PAM 30-22.

(2) Ensure subordinate elements are in compliance with CFSDP.

(3) Maintain copies of CFSDP evaluations (to include trip reports and replies by endorsement (RBEs) of corrective action taken by inspected units).

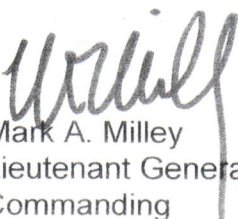
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SUBJECT: Command Food Service Discipline Program (CFSDP)

7. END STATE: Enhance food service readiness for all III Corps units. Reinforce food service discipline IAW regulatory guidance, provide responsible personnel with a single listing of food service policy requirements, and support/promote the United States Army Phillip A. Connelly competition.

8. EXPIRATION: This policy memorandum will remain in effect until superseded or rescinded.

9. The point of contact for this memorandum is the III Corps ACofS G4, Food Service at (254) 287-7770/0162.

  
Mark A. Milley  
Lieutenant General, USA  
Commanding

DISTRIBUTION: A  
All Subordinate, DRU and TRA Units